Fort McDowell Yavapai Nation
Application for Higher Education

Application Timeline:

- There are no application deadlines to apply for funding for Higher Education or Vocational programs.
- It is **highly recommended** that you submit your completed application (1) month prior to the start date of your program.
- FMYN is not responsible for tuition & expenses if student applies late for any semester and has not submitted all required documents to FMYN Education

F.M.Y.N. Higher Education Application Form:

- **All students seeking funding must complete this application form.**
- **A new application must be completed** every year and if there is a lapse in your or if you are changing programs and/or schools**.**
- FMYN and College ***Authorization for Disclosure of Information (FERPA)*** must be completed

Explanation of Included/Excluded Expenses:

- Funding is provided for tuition, required textbooks and lab fees only.
- Funding is not provided for parking, transportation, housing, tutoring, school supplies, medical, meal plans, day care or other unauthorized items. These items and related deposits are covered by the students/families
- Fort McDowell Yavapai Nation is not responsible for any student loans.

The following documents are required of all students seeking financial aid for Higher Education. If there is a lapse in an educational program greater than one semester, or a change in program, a new application must be submitted:

- ☐ Higher Education Application
- ☐ Copy of High School Diploma / GED Certificate
- ☐ Copy of FAFSA submission
- ☐ Good Financial Standing with FMYN Finance Department

Please ensure that all documents are completed and attached. If you fail to do so, your application will not be processed until all required documents have been submitted.

Student Signature	Date	
Received by	Date Received	☐ APPROVED ☐ DENIED

Contact Information:
Fort McDowell Yavapai Nation Office of Higher Education
Office: 480-789-7140 Fax: 480-816-0479

HIGHER EDUCATION / VOCATIONAL EDUCATION APPLICATION

Name		Start Date	
Birthdate		Grad Date	
Address		City	
State/Zip		Social Security#	
Cell Phone		Work Phone	
E-Mail Address		Enrollment #	
Marital Status	☐ Single ☐ Married ☐Divorced ☐ Widowed		
Spouse's Name			
Veteran	☐ Yes ☐ No	Discharge Date	
Branch of Service			
Occupation		Employer	
Address		Supervisor	
High School Name		Graduation Date	
GED Completion Date		State	

Colleges or vocational institutions attended PREVIOUSLY:

Name		Credit Hours completed	
Name		Credit Hours completed	
Degree(s)		Course of Study	
Major		Minor	

PROPOSED School, College, or University:

Name		Vocational?	☐ Yes ☐ No
City		State	
Degree or Certificate		Program of study	

Fort McDowell Higher Education
P.O. Box 17779
Fountain Hills, AZ 85269
Phone: (480) 789-7140 Fax: (480) 816-0479

AUTHORIZATION FOR DISCLOSURE OF INFORMATION

RE:	Print Full Name	Student ID #
TO:	Name of School	
	School Address	City/State/Zip
	Area Code/Phone Number	Area Code/Fax Number

I HEREBY AUTHORIZE AND DIRECT FORT MCDOWELL HIGHER EDUCATION TO OBTAIN THE FOLLOWING:

All academic, attendance, disciplinary, and financial, records related to the education of the above-named student.
Other: _____

A copy of this ***Authorization for Disclosure of Information*** shall be treated as an original. This authorization is made under all applicable Federal and State Privacy Acts, and any other laws or regulations restricting access to information. This authorization remains on file in the Fort McDowell Yavapai Nation Higher Education office and remains in effect while I am a receiving financial assistance from FMYN for Higher Education courses.

MAIL TO: **Higher Education**
Fort McDowell Yavapai Nation
P.O. Box 17779
Fountain Hills, AZ 85269-7779

FAX TO: **(480) 816-0479**

EMAIL TO: **mflores@fmyn.org**

Authorized by:	Student Signature	Date
	Mailing Address	
	City/State/Zip	Area Code/Home Number
	E-mail Address	Area Code/Phone Number

ADDITIONAL CONDITIONS:

1. The original of this disclosure form is on file in the Fort McDowell Yavapai Nation Office of Higher Education and will remain in effect for the duration of application processing and remain in effect while I am a receiving financial assistance from FMYN for Higher Education courses.

2. I understand I have a right to review my file and correct any information.

3. I hereby unconditionally and fully release, discharge, and hold harmless the Fort McDowell Yavapai Nation, its Enterprises, its subsidiaries, its departments, its governing body, officers, agents, contractors, and employees from any and all claims for damages arising from the results of any aspects of this request including the release from any and all liability arising from misreported or erroneous information, use of this release form, use of the information obtained from or in the custody of the Nation's files or possession, dissemination of the information to the persons listed, or use by the persons or their agents for purposes other than the purpose stated herein.

4. As the requestor (student), I hereby certify that I am at least 18 years old and have legal capacity to consent to authorize the release of this information.

5. I further agree that I am responsible for all costs associated with processing my request for information.

COMMITMENT LETTER

Directions: Write a letter explaining your commitment to the higher education program you are entering, why you are deserving of tribal funding, and your education goals.

You may want to include information on the following:

- ☐ **How do you plan on using your education?**
- ☐ **What obstacles will you have to overcome?**
- ☐ **How will you deal with the challenges that you will face?**
- ☐ **How will you balance family, friends, a job, and your education?**

You may attach a letter to this application or write your letter below.

EDUCATIONAL FUNDS AGREEMENT

I declare that I will use any funds I receive from the Fort McDowell Yavapai Nation for financial assistance solely for tuition, required textbooks and required lab fees only. Funding is not provided for parking, transpiration, housing, tutoring, school supplies, medical, meal plans, day care or other unauthorized items. These items and related deposits are covered by the students/families (See full Higher Educational policies and procedures for full details.)

I will also adhere to the following requirements:

1. I will meet with a representative of the FMYN Education Department and an advisor at the school I attend at least once per academic year to discuss my educational progress and to receive academic and career advisement.
2. I will submit all requested documentation including grades and class schedules at the end of each term attended.
3. I will attend class and complete all requirements of the institution.
4. If there is any change in my circumstances such as withdrawal from a class, program or from the institution, I will notify the FMYN Education Department stating my reasons in writing PRIOR to my change in status.
5. If I fail or withdraw from a class or institution, I will repay to Fort McDowell Yavapai Nation the tuition and costs of the failed or withdrawn class(es) together with the cost of any books or related items purchased by education funds, including stipends. **Based on the total educational repayments, combined contracts will not exceed 24 months.**
6. I understand that if my grade point average (GPA) falls below a 2.0 on a 4.0 scale, I will be placed on probation until I have raised my GPA back to a 2.0 or higher. However, I will continue to be eligible for funding while I am on probation.
7. If I do not improve my GPA to a 2.0 or higher in within the following term, I will be placed on suspension and I will lose my educational funding. I may continue my education using personal funds. I may be reimbursed for tuition, required fees and textbooks for successfully completed classes only. Each case will be reviewed for approval of reimbursement.
8. I may appeal to the FMYN Board of Education to review my case for reinstatement. I understand that a review of my case does not automatically guarantee approval.
9. I agree that if I violate the conditions set forth in the FMYN financial assistance policies, I will repay the total amount of monies awarded by the Fort McDowell Yavapai Nation for higher education expenses including tuition, fees, textbooks, equipment, stipends, and all approved special requests.
10. I understand any Education Department money that is returned to me as a refund by any school or institution must to be returned to the Fort McDowell Education Department immediately or will be garnished from my per capita payments.
11. I understand that monies owed may be garnished from my wages if I am employed and/or from my per capita payments.
12. I understand that Fort McDowell Yavapai Nation is not responsible for any student loans.

Student Signature	Date
Higher Education Coordinator	Date

Form **W-9**
(Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership
☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ .....
☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

City, state, and ZIP code

Requester's name and address (optional)

Fort McDowell Yavapai Nation
PO Box 17779
Fountain Hills 85269

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here | **Signature of U.S. person ▶** | **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,